

## Techrete Purchasing Policy

It is the function of Techrete Purchasing activity to provide material & services to our Architectural Precast Manufacturing Facilities at Balbriggan Ireland & Brigg UK & Design Office at Leicester UK.

This policy relates to the management and control of all purchases of goods and services in Techrete and has been approved by the Board of Directors.

Techrete is committed to the pursuit of excellence and recognises the importance of good purchasing practice to obtain a top quality product and best value for money. To achieve this, we develop strong mutually beneficial relationships with suitable suppliers & subcontractors.

Techrete's Purchasing activities shall always be undertaken with the objectives of:

- Securing maximum Value for Money.
- Recognising the importance of suitable suppliers & subcontractors from a strong & wide, local & international market place.
- Complying with ISO9001:2008 Quality Standard.
- Building Environmental ISO14001:2004 & BES6001 considerations into all aspects of Purchasing.
- Recognising the importance of Health & Safety OHSAS18001:2007 & Energy Efficiencies ISO16001:2009 within the supply chain.

In pursuing these objectives, Techrete also requires that procedures and processes are in place to ensure the following:

- Competitive bidding and tender processes are performed.
- Purchase Orders are generated for the purchase of all goods and services.
- Suppliers are appropriately selected and authorized for use.
- Suppliers are constantly monitored for all aspects of performance.
- Raw materials for production of Techrete product are purchased from suppliers on the ASL.
- Goods and services are purchased only with proper authorization.
- Goods and services received are correctly recorded.
- Payments are only made for goods and services received and authorized.

The Purchasing Policy recognises that centralised purchasing is the most appropriate method to achieve the purchasing objectives within the company.  
Purchasing Dept. advice is sought before any contract is placed.

These internal Purchasing actions & strategies contribute to the important role in our overall managements objectives to ensure Techrete is our Clients' preferred choice.

This policy is kept under ongoing review by the Purchasing Manager and alterations as necessary are recommended to the Board of Directors.

Alan Browne  
Purchasing Manager

Liam Aylward  
Managing Director



30<sup>th</sup> June 2017

