

Techrete Ethical Policy

Techrete, as a corporate entity, must:

- (a) Not seek or accept a bribe, or other improper inducement from any source. Bribery is defined as inducement by offering any undue reward. Any Techrete employee or contractor offered a bribe should refuse to accept it and report the incident as soon as possible to their manager.
- (b) Not take advantage of his or her official position to improperly influence other Techrete employees or contractors in the performance of their public or professional duties for the purpose of securing a private benefit for himself or herself or for some other person.
- (c) Generally, not by virtue of his or her official position, accept or acquire a personal profit. As a general rule, representatives of Techrete should politely refuse any gifts with the exception of minor items such as calendars or diaries.

Techrete personnel are recommended to refuse all gifts which might reasonably be seen to compromise their personal judgement or integrity.

Some examples of gifts include:

- (a) Money
- (b) Alcohol
- (c) Clothes
- (d) Products
- (e) Tickets.

All employees and/ or contractors are responsible for notifying their manager of any gifts or benefits offered or received.

Should any gift or benefit be received and the Techrete employee or contractor fails to provide information in accordance with the above instruction, disciplinary action may be taken.



Liam Aylward,

Managing Director

30th June 2017